 **IPA KENYA OCTOBER 2024 FRIENDSHIP WEEK REGISTRATION FORM**

 **October 20th to 27th 2024**

 **National Police Service Headquarters, Jogoo House ‘A' Taifa Road**

 **Secretariat: Ground Floor East Wing Room 35,**

**Email:** **sg@ipakenya.or.ke,** **Tel. +254722504775, + 254758031935**

**SECTION** ………………………………………………… **IPA NO** ……………………………………………………

**LAST NAME** ……………...………………………………………………………………………………………………………………. **FIRST NAME** …….………………………………………………….................................................................................................................................. **SEX MALE ** **FEMALE **

**ADDRESS** ……………………………………………………………………………...……………….………………………………

……………………………………………………………………………………………………………………………………………………

**COUNTRY** ……………………………………………...….

**LANGUAGE SPOKEN: ENGLISH GERMAN FRENCH OTHER**

**TELEPHONE/WHATSAPP LINE**……………………………………….…….……………………………………………………... **E-MAIL**...……………………….……………………………………………………………………………………….…………… **ACCOMPANIED BY** (PLEASE INDICATE WHETHER SPOUSE OR CHILD, IF CHILD, INDICATE AGE)

1. ……………………………………………………………………………………………………………………………
2. ……………………………………………………………………………………………………………………………
3. ……………………………………………………………………………………………………………………………
4. ……………………………………………………………………………………………………………………………
5. ……………………………………………………………………………………………………………………………

**Package Details (Please Complete the Applicable Box) Travel Details**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **DATE** | **TIME** | **FLIGHT NO** |
| Arrival |  |  |  |
| Departure |  |  |  |

|  |  |  |
| --- | --- | --- |
| **8 DAYS 7 NIGHT PACKAGE** | **AMOUNT****US $** | **Mark appropriate** |
| Double Room (Per person) | US $ 1350 |  |  |
| Single Room (1 person) | US $ 1500 |  |  |
| Triple (Per person) | US $ 1300 |  |  |
| Child 3-12 Years | US $ 1000 |  |  |
| Child 12-18 Years | As adults |  |  |
| Child less than 3years | Free ofCharge |  |  |

**Cancellation Policy**

Cancellations within two months before arrival date – 100% of the value of the booking

Cancellations within 30 days of the before arrival date – 50% of the value of the booking

Cancellations within 20 days of the prior arrival date – 25% of the value of the booking.

No refunds will be made within less than 20 days to the event date

Accommodation Before/After the Friendship Week can be arranged at Ibis Style Hotel

|  |  |  |  |
| --- | --- | --- | --- |
| SGL/FB/STD | 180 – US$ | per room per night | HB – 160 US$ |
| DBL/FB/STD | 150 – US$ | per room per night | HB – 130 US$ |

**The following information has to be filled (if applicable)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Children details** | **Ages** | **Sharing** | **Not sharing** | **No. of Rooms** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Adults** | **Gender** | **Sharing with** | **Not Sharing** | **Number of Rooms** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Extra Nights** | **Prior** | **After** | **Applicable Dates** | **No. of Rooms** |
|  |  |  |  |  |

**PAYMENTS**

## All payments should be remitted to the contracted service provider[- Jaredsbuck.com](file:///C%3A%5CUsers%5CPC%5CDownloads%5Cjaredsbuck.com) Bank account denoted below.

* + The initial non-refundable **reservation deposit is US $700** per participant and this should be deposited to the account on or before **31st August 2024.**
	+ The balance **FINAL PAYMENT** should be deposited on or before **September 30th, 2024** – latest.

## The number of reservations is limited and acceptance of reservations shall be on a first come first serve basis.

**MODE OF PAYMENTS**

#  BANK TRANSFER - TRANSFER WITHOUT COSTS FOR THE BENEFICIARY.

#  CURRENCY - US DOLLARS (ONLY US $ CURRENCY ACCEPTED)

#  BANK NAME -ABSA BANK KENYA PLC

#  ACCOUNT - JAREDSBUCK ADVENTURES LTD

#  ACCOUNT NUMBER -2042277633

#  BRANCH - TRM

#  BRANCH CODE -024

#  BANK CODE - 03

#  SORT CODE -003

#  SWIFT CODE -BARCKENX

**Signature …………………………………. Date …………………………………….**